



SMITHS FALLS POLICE SERVICES BOARD Minutes of the in person meeting December 8, 2023

Facebook Live: <https://www.facebook.com/smithsfallspolice>
Youtube Live: <https://www.youtube.com/channel/UCBFFXhpEIk-x8oDEMxY8MzQ/live>

Members Present: S. Pankow, Mayor
C. McGuire Councillor
J. Aunger-Ritchie, Provincial Appointee
C. Saumure, Provincial Appointee
R. Dopson, Council Appointee
S. McFadden, Secretary

Staff: M. MacGillivray, Chief
J. Empey, Deputy Chief

Regrets: C. McGuire Councillor

1. Call to Order

Chair Pankow called the meeting to order at 8:08 am and read the Land Acknowledgement for December 8, 2023.

2. Chairs Remarks:

Recognizes Chief MacGillivray as today will be his last meeting. Chief is retiring after 36 years of Service.

Chief: Has been a great journey and 36 years have flown by. Chief has enjoyed all avenues of his policing career. A big experience taking part in 911 helping with that tragic event. Chief will continue to be a part of Special Olympics.

3. Additions to the Agenda

Under business arising –8d) 2022 final budget
Correspondence- 6b) Lanark country Mental Health letter

Approval of modified agenda
Motion by: J. Aunger-Ritchie
Seconded by: R. Dobson
All in favor

4. Declaration of Interest- None

5. In Camera

Motion by: R. Dobson
Seconded by: C. Saumure

That the Smiths Falls Police Services Board move In Camera at 8:15 am to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 35(4)(b) of the *Police Services Act*.

- a) Identifiable Individuals - Staffing
- b) Identifiable Individual- Human Resources
- c) Identifiable Individual- Human Resources ?
- d) In Camera minutes

THAT the Smiths Falls Police Services Board revert to an open session at 8:27 hrs
Carried 4-0

Rise and Report

- Identifiable Individuals - Human Resources- Staffing
- Identifiable Individuals - Human Resources - HR
- Approval of In Camera minutes

6. Correspondence

CSPA- received a letter from the OPP with regards to existing agreements with smaller services. With SFPS not having specialty units such as K9, Public order and other services we will continue to be able to use OPP for assistance. Once the new act comes into play it will be renewed and revamped. The creation of the new act has taking some 12 years to put together with all of the regulations being reviewed.

- a) Chair: mandatory training will be put in place with the new act.
- b) Lanark Country Mental Health letter:

Letter from Tom McKenna was received for a call for help. MCRT has been a huge help to our Service and the Community. We are diverting about 75% of individuals to not have to wait in the emergency rooms at the hospital. Funding is based on a year by year grant. The funding has no stability on the MCRT Nurses- we have lost very good workers due to no sustainable funding.

The province needs to be aware of the importance of sustainable funding for this program.

A letter of support will be brought back to our next meeting.

7. Minutes from the Previous Meeting – November 1, 2023

Motion by: J. Aunger-Ritchie

Seconded by: C. Saumure

THAT the Smiths Falls Police Services Board approve the Minutes from the meeting November 1, 2023 as presented. Carried 4 -0

8. Business Arising from Previous Meeting

d. 2022 final budget

No great surprise- end of 2022 we came in as a surplus about \$100,000. Rising costs especially through covid its very exciting to announce a budget come in under the projected amount and add a surplus back into our capital reserves.

Approval of 2022 final Budget

Motion by: J. Aunger-Ritchie

Seconded by: R. Dobson

All in Favor

a) 2023 Budget monitor

Chief had circulated to the board prior to the meeting that goes up to the end of October. Chief uses the Asyst program to track budget lines. Little high on the Part time line with individuals being off. We do recover some funding from WSIB and Paid duties that offset some of the PT costs. Vehicle repairs and fuel cost are on the higher side. Tracking through the building and operational costs we are still on track within our budget.

b) 2024 Budget- First draft

Chief provided the board with a first draft; council will see the first draft on December 18th. The 2024 has a projected increase of 4.74% or just over \$247,000. Wage increase is a part of this increase as officers have been without a wage increase since January 2023. Tasers were originally going to be put into the Capital budget but have decided to put this into operational through a distributor AXON. Axon offers a 5-year leasing program that is way more cost effective than purchasing. This provides everything needed to operate the Tasers (approx. \$15,000 yearly). After the 5 year contract you would enter into a new contract- likely a new model will be out after 5 years. Chief highlighted a few other areas that we have increased- IT Support (DEMS/APLR/ NG911 ect.). Building liabilities costs have increased and the building insurance has gone up some 19% in itself.. Chief mentioned increasing the Board's budget for training/ Travel/ Conferences & a new line for IT Support (\$3,000) & Legal consulting (\$10,000). For the Capital we have a fully outfitted police cruiser- quote has come in around \$80,000. NG911 we have put \$25,000 into a reserve to offset any third party costs

ect. - hoping to go live summer 2024. Deadline for rollover is March 2025-we do not want to wait in case of any glitches at deadline.

Approval of the 2024 budget first draft

Motion by: J. Aunger-Ritchie

Seconded by: R. Dobson

Carried 3-1

C. Saumure opposed the projected 2024 Budget.

c) Strategic Plan update

The Service has gone through an extensive consultation process- two meeting last week. Unfortunately, not a great turn out but those who attended were quite active with questions. Community Service survey was put back out for another week for others to complete. Kerry from the town has been very helpful putting all the data onto a spreadsheet. In January, it needs to be looked over to collect all the data. Deputy suggested to make it an online info, more cost effective. It is important for the board to discuss deep into the parameters of the plan. Chair suggested adding a \$10,000 budget for the writing of the Strategic Plan for the first draft.

9. New Business

a) Grant update- NG 911

Great news we have been approved for the next round of funding at \$328,000- funding will go until March 31 2024. A lot of uncertainty but it's great to see that the province has stepped up to assist in the NG911 operations/start up.

b) Announcement of Acting Chief Position

Chief MacGillivray announced Deputy Chief Jodi Empey will be stepping in as the Acting Chief on a 6 month contract starting January 1, 2024.

Approval of Acting Chief J. Empey contract

Motion by: J. Aunger-Ritchie

Seconded by: R. Dobson

All in Favor

10. Manager's Report – Power point presentation from the Deputy Chief.

11. Date and Time Next Meeting

Next meeting- Wednesday January 17, 2024 @ 8:00 am.

May hold a special meeting early January 2024 for the Strategic Plan.

Chief's closing remarks- no other comments thank you for all your support over the years.

Chair thanked Chief for his commitment and contributions to the Service and Community. Enjoy your next stage in retirement.

12. Adjournment

Motion by: C. Saumure

Seconded by: R. Dopson

All in favor

THAT the Smiths Falls Police Services Board meeting adjourned at 9:43 hrs

Carried 4-0

Shawn Pankow, Chair
Smiths Falls Police Services Board

Stephanie McFadden, Secretary
Smiths Falls Police Services Board

Date: