



## SMITHS FALLS POLICE SERVICES BOARD Minutes of the in person meeting January 17, 2024

Facebook Live: <https://www.facebook.com/smithsfallspolice>  
Youtube Live: <https://www.youtube.com/channel/UCBFFXhpEIk-x8oDEMxY8MzQ/live>

Members Present: S. Pankow, Mayor  
C. McGuire Councillor  
J. Auger-Ritchie, Provincial Appointee  
C. Saumure, Provincial Appointee  
R. Dopson, Council Appointee  
S. McFadden, Secretary

Staff: M. MacGillivray, Chief  
J. Empey, Deputy Chief

Via cell speakerphone: C. McGuire Councillor

Guest: Graham Wight

1. Call to Order

Chair Pankow called the meeting to order at 8:12 am and read the Land Acknowledgement for January 17, 2024.

2. Chairs Remarks:

No remarks- Happy New Year

3. Additions to the Agenda

6a) Case examples from MCRT team.

4. Declaration of Interest

None

5. In Camera

Motion by: R. Dopson

Seconded by: J.Aunger-Ritchie

That the Smiths Falls Police Services Board move In Camera at 8:14 am to discuss items pertaining to intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public in accordance with Section 35(4)(b) of the *Police Services Act*.

- a) Identifiable Individuals – Staffing/ Bard Education
- b) Identifiable Individual- Human Resources
- c) CSPA (Graham Wight)
- d) In Camera minutes

THAT the Smiths Falls Police Services Board revert to an open session at 10:11hrs  
Carried 5-0

Rise and Report

- Identifiable Individuals – Staffing/ Board Education
- Identifiable Individual- Human Resources
- CSPA (Graham Wight)
- In Camera minutes

6. Correspondence

a) A/Chief read aloud examples that were put together from one of our MCRT Nurses - it truly shows what an impact MCRT is on our community. Permanent funding is crucial to keep the MCRT nurses in our community.

7. Minutes from the Previous Meeting – December 8, 2023

Motion by: C. McGuire

Seconded by: J. Aunger- Ritchie

THAT the Smiths Falls Police Services Board approve the Minutes from the meeting December 8, 2023 as presented. Carried 5 -0

8. Business Arising from Previous Meeting

a) 2023 Budget

A/Chief went through the 2023 Budget monitor from November- December, no issues.

- Part-time is running high
- OT high- some recovery costs from the fire at the water treatment plant.
- Legal on the lower side but can fluctuate year to year.
- IT Support running high
- Vehicle fuel costs high
- Insurance is on the lower side.

Confident we will be under budget for 2023.

b) 2024 Budget

A/Chief presented the 2024 Budget to council on December 18<sup>th</sup> – next meeting for second draft will be January 29, 2024. At the 29<sup>th</sup> meeting, A/Chief will ask to have the capital cruiser approved. Board approves to ask council.

c) Grant Updates

NG911: We are going to be receiving our installment soon- the network is coming from Owen Sounds to do some installation in February for NG911.

Bail compliance unfortunately was not granted- went to larger services.

POC (Proceeds of Crime) - We were successful in this grant, grant is regarding engaging our Youth in Crime Prevention. This will be a collaborative approach with Big Brothers Big Sister and RNJ- total of \$85,000 over 3 years. This will help with our youth, child exploitation as we are seeing many issues with youth and phones sending inappropriate images, hate crime and healthy relationships. Tools for these issues will all be a part of this grant.

CISO approved for year 2- applied for two different CISO grants just waiting to hear.

Victim Support Grant- Successful. This grant goes towards space for victim Services and equipment for victims. Working in partnership with victim Services, Sexual Assault and domestic Violence out of the hospital- supplying them with equipment and stuff for victims that they need. Grant totals \$94,000

MCRT- 1 year grant cycle.

CSP Grant: Is still ongoing- providing officer with training to do with hate crime, IPV. This grant offsets our training budget.

d) Strategic Plan

We have everything to go for the Strategic Plan, all the surveys are in and we have someone that will be putting this plan together for the Police Services Board. Shaun Wrights Company will be taking this on- the individual who helps SFPS with extra IT Support will be putting it together alongside the A/Chief to compile the 4 year plan. Hoping to have the Strategic Plan complete by February.

The survey was put out a second time to the community- happy to see the honest feedback that we did get back. Issues with areas that are known for traffic, drug problem, areas that will be given to the town regarding lighting. Overall, the community does feel like it is a safe place to live.

9. New Business

a) Crime Severity Index & Clearance Rate

Deferred (9a)

- b) The question before the board was, recognizing the secession planning in place for the service. Looking to have a motion for 1 or 2 officers. Consensus was hiring a recruit now and another officer mid-year with the Chiefs discretion and works with our budget.

Motion to approval one cadet hiring immediately and a second in the fall.  
All in favor

10. Manager's Report – Power point presentation from Interim Chief.  
Deferred

11. Date and Time Next Meeting  
Next meeting- Wednesday February 21, 2024 @ 8:00 am.  
Deferred

12. Adjournment  
Motion by: R. Dopson  
Seconded by: J. Aunger-Ritchie  
All in favor  
THAT the Smiths Falls Police Services Board meeting adjourned at 10:33 am hrs  
Carried 5-0

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Shawn Pankow, Chair  
Smiths Falls Police Services Board

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Stephanie McFadden, Secretary  
Smiths Falls Police Services Board

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Date: