



**The Town of Smiths Falls is accepting applications for the following
2024 Summer Student positions:**

Engineering – 2 Positions (35 hours/week)

Under the direction of the Engineering Technologist, you will assist in the collection and updating of data relating to the Town's water, sewer, drainage and road assets, conduct traffic counts, carry out computerized drafting (AutoCAD), update GIS records, and assist in construction inspection activities and curbside audits. The ideal candidate must be enrolled fulltime in college or university in civil or environmental engineering studies and working towards a diploma or degree. You must possess a valid Class "G2" or "G" drivers' license.

Waste Management – 1 Position (35 hours/week)

Under the direction of the Engineering Technologist, you will assist in the collection and updating of data relating to the Town's Waste management program; curbside audits, compost site management and Multi-Res information sessions. The ideal candidate must be enrolled fulltime in college or university in civil or environmental engineering studies and working towards a diploma or degree. You must possess a valid Class "G2" or "G" drivers' license.

Interested candidates must mail or email a cover letter indicating the position(s) applying for and resume to the address identified below no later than, **Friday May 3, 2024 at 4:30 p.m.** in confidence to:

Nadine Bennett, Human Resources Advisor
Town of Smiths Falls
P.O.Box 695, Smiths Falls, Ontario K7A 4T6
E-mail: hr@smithsfalls.ca

We thank all applicants for their interest in this position however only those selected for an interview will be acknowledged.

The Town of Smiths Falls is an equal opportunity employer, committed to ensuring all candidates are able to participate in the interview process fully and equally. If contacted for employment, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process. We thank all applicants for their interest and only those selected for an interview will be contacted.

Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications for employment. Questions about the collection of Information should be directed to the Clerk at the address indicated above.