



**The Town of Smiths Falls
Requires
Occasional Crossing Guards (for backup coverage)**

The Town of Smiths Falls is a vibrant, progressive single tier municipality with a population of 9,000. One of Eastern Ontario's most scenic communities, we are centrally located within an hour of Ottawa, Kingston, Brockville and the US border.

The Town provides a high quality and affordable life for its residents, with beautiful heritage buildings, two theatres, a charming downtown, and world-class museums and recreational facilities. Enjoy our thriving cultural scene with live music, foodie finds, a local brewery, and dozens of community events – all at the heart of the Rideau Canal, Ontario's only UNESCO World Heritage site and a gateway to the region's abundant lakes and waterways.

The Town is accepting applications for Occasional Crossing Guards (for backup coverage). Crossing Guards are responsible for directing and escorting school-aged pedestrians safely across the street. Occasional Crossing Guards are called in on an as-needed basis with minimal notice.

The successful applicant will possess:

- Superior customer service and communication skills
- Ability to work with minimal supervision
- Demonstrate a good sense of judgement to be able to determine timing for safe entry into the flow of traffic
- Able to display a school crossing stop sign (weight up to 2 pounds) in an upright position so that it is visible to vehicular traffic approaching from each direction, and extend the other arm out parallel for one minute on a frequent basis
- Must be able to perform crossing duties in all weather conditions
- Condition of Employment includes a satisfactory criminal record and vulnerable screen check

Qualified applicants are invited to submit their resume by Friday January 26, 2024, at 4:30 p.m., to Nadine Bennett, Human Resources Advisor, Town of Smiths Falls, P.O. Box 695, 77 Beckwith Street North, Smiths Falls, Ontario, K7A 4T6 or via email at hr@smithsfalls.ca

The Town of Smiths Falls is an equal opportunity employer, committed to ensuring all candidates are able to participate in the interview process fully and equally. If contacted for employment, please let us know if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.

We thank all applicants for their interest and only those selected for an interview will be contacted.

Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine qualifications for employment. Questions about the collection of Information should be directed to the Clerk at the address indicated above.